

# APPLICATION FOR EXEMPTION FROM AUDIT

## SHORT FORM

**NAME OF GOVERNMENT  
ADDRESS**

|  |
|--|
| <b>Lorson Ranch Metropolitan District No. 5</b>  |
| <b>121 S Tejon Street</b>  |
| <b>Suite 1100</b>  |
| <b>Colorado Springs, CO 80903</b>  |
| <b>Margaret Henderson</b>  |
| <b>719-635-0330</b>  |
| <a href="mailto:margaret.henderson@claconnect.com">margaret.henderson@claconnect.com</a> |

**For the Year Ended  
12/31/23  
or fiscal year ended:**

**CONTACT PERSON  
PHONE  
EMAIL**

## PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

**NAME:  
TITLE  
FIRM NAME (if applicable)  
ADDRESS  
PHONE**

|  |
|--|
| Margaret Henderson   |
| Accountant for the District                                |
| CliftonLarsonAllen LLP                                     |
| 121 S Tejon Street, Suite 1100, Colorado Springs, CO 80903 |
| 719-635-0330   |

| <b>PREPARER</b> <small>(SIGNATURE REQUIRED)</small> | <b>DATE PREPARED</b> |
|---|----------------------|
| <b>SEE ATTACHED ACCOUNTANT'S COMPILATION REPORT</b> | <b>3/25/2024</b>     |

|  |   |  |
|--|---|--|
| Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types | <b>GOVERNMENTAL</b><br><small>(MODIFIED ACCRUAL BASIS)</small><br><input checked="" type="checkbox"/> | <b>PROPRIETARY</b><br><small>(CASH OR BUDGETARY BASIS)</small><br><input type="checkbox"/> |
|--|---|--|

## PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

| Line# | Description  | Round to nearest Dollar | Please use this space to provide any necessary explanations |
|-------|--|-------------------------|---|
| 2-1   | Taxes: Property (report mills levied in Question 10-6)   | \$ 516                  |   |
| 2-2   | Specific ownership                                       | \$ 65                   |   |
| 2-3   | Sales and use  | \$ -                    |   |
| 2-4   | Other (specify):   | \$ -                    |   |
| 2-5   | Licenses and permits                                     | \$ -                    |   |
| 2-6   | Intergovernmental: Grants                                | \$ -                    |   |
| 2-7   | Conservation Trust Funds (Lottery)                       | \$ -                    |   |
| 2-8   | Highway Users Tax Funds (HUTF)                           | \$ -                    |   |
| 2-9   | Other (specify):   | \$ -                    |   |
| 2-10  | Charges for services                                     | \$ -                    |   |
| 2-11  | Fines and forfeits                                       | \$ -                    |   |
| 2-12  | Special assessments                                      | \$ -                    |   |
| 2-13  | Investment income  | \$ -                    |   |
| 2-14  | Charges for utility services                             | \$ -                    |   |
| 2-15  | Debt proceeds (should agree with line 4-4, column 2)     | \$ -                    |   |
| 2-16  | Lease proceeds   | \$ -                    |   |
| 2-17  | Developer Advances received (should agree with line 4-4) | \$ -                    |   |
| 2-18  | Proceeds from sale of capital assets                     | \$ -                    |   |
| 2-19  | Fire and police pension                                  | \$ -                    |   |
| 2-20  | Donations  | \$ -                    |   |
| 2-21  | Other (specify): Transfers From Other Districts          | \$ -                    |   |
| 2-22  |  | \$ -                    |   |
| 2-23  |  | \$ -                    |   |
| 2-24  | (add lines 2-1 through 2-23) <b>TOTAL REVENUE</b>        | \$ 581                  |   |

## PART 3 - EXPENDITURES/EXPENSES

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

| Line# | Description   | Round to nearest Dollar | Please use this space to provide any necessary explanations |
|-------|---|-------------------------|---|
| 3-1   | Administrative  | \$ 8                    |   |
| 3-2   | Salaries  | \$ -                    |   |
| 3-3   | Payroll taxes   | \$ -                    |   |
| 3-4   | Contract services   | \$ -                    |   |
| 3-5   | Employee benefits   | \$ -                    |   |
| 3-6   | Insurance   | \$ -                    |   |
| 3-7   | Accounting and legal fees   | \$ -                    |   |
| 3-8   | Repair and maintenance  | \$ -                    |   |
| 3-9   | Supplies  | \$ -                    |   |
| 3-10  | Utilities and telephone   | \$ -                    |   |
| 3-11  | Fire/Police   | \$ -                    |   |
| 3-12  | Streets and highways  | \$ -                    |   |
| 3-13  | Public health   | \$ -                    |   |
| 3-14  | Capital outlay  | \$ -                    |   |
| 3-15  | Utility operations  | \$ -                    |   |
| 3-16  | Culture and recreation  | \$ -                    |   |
| 3-17  | Debt service principal (should agree with Part 4)                       | \$ -                    |   |
| 3-18  | Debt service interest   | \$ -                    |   |
| 3-19  | Repayment of Developer Advance Principal (should agree with line 4-4)   | \$ -                    |   |
| 3-20  | Repayment of Developer Advance Interest                                 | \$ -                    |   |
| 3-21  | Contribution to pension plan (should agree to line 7-2)                 | \$ -                    |   |
| 3-22  | Contribution to Fire & Police Pension Assoc. (should agree to line 7-2) | \$ -                    |   |
| 3-23  | Other (specify): Transfers to other Districts                           | \$ 573                  |   |
| 3-24  |   | \$ -                    |   |
| 3-25  |   | \$ -                    |   |
| 3-26  | (add lines 3-1 through 3-24) <b>TOTAL EXPENDITURES/EXPENSES</b>         | \$ 581                  |   |

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - LONG FORM".

## PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

|     |  | Yes                      | No                                  |
|-----|--|--------------------------|-------------------------------------|
| 4-1 | Does the entity have outstanding debt?<br>If Yes, please attach a copy of the entity's Debt Repayment Schedule.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4-2 | Is the debt repayment schedule attached? If no, <b>MUST</b> explain below:<br><div style="border: 1px solid black; padding: 2px; margin-top: 5px;">N/A, the District has no outstanding debt.</div>            | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4-3 | Is the entity current in its debt service payments? If no, <b>MUST</b> explain below:<br><div style="border: 1px solid black; padding: 2px; margin-top: 5px;">N/A, the District has no outstanding debt.</div> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4-4 | Please complete the following debt schedule, if applicable:<br>(please only include principal amounts)(enter all amount as positive numbers)   |                          |                                     |
|     | General obligation bonds   | \$ -                     | \$ -                                |
|     | Revenue bonds  | \$ -                     | \$ -                                |
|     | Notes/Loans  | \$ -                     | \$ -                                |
|     | Lease & SBITA** Liabilities [GASB 87 & 96]   | \$ -                     | \$ -                                |
|     | Developer Advances   | \$ -                     | \$ -                                |
|     | Other (specify):   | \$ -                     | \$ -                                |
|     | <b>TOTAL</b>   | <b>\$ -</b>              | <b>\$ -</b>                         |

\*\*Subscription Based Information Technology Arrangements

\*Must agree to prior year-end balance

Please answer the following questions by marking the appropriate boxes.

|         |   | Yes                                 | No                                  |
|---------|---|-------------------------------------|-------------------------------------|
| 4-5     | Does the entity have any authorized, but unissued, debt?  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| If yes: | How much?<br>Date the debt was authorized:  |                                     |                                     |
|         | \$ 560,000,000.00<br>11/2/2004  |                                     |                                     |
| 4-6     | Does the entity intend to issue debt within the next calendar year?   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| If yes: | How much?   |                                     |                                     |
|         | \$ -  |                                     |                                     |
| 4-7     | Does the entity have debt that has been refinanced that it is still responsible for?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| If yes: | What is the amount outstanding?   |                                     |                                     |
|         | \$ -  |                                     |                                     |
| 4-8     | Does the entity have any lease agreements?  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| If yes: | What is being leased?<br>What is the original date of the lease?<br>Number of years of lease?<br>Is the lease subject to annual appropriation?<br>What are the annual lease payments? |                                     |                                     |
|         | \$ -  |                                     |                                     |

Part 4 - Please use this space to provide any explanations/comments or attach separate documentation, if needed

## PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

|                                   |   | Amount | Total |
|-----------------------------------|---|--------|-------|
| 5-1                               | YEAR-END Total of ALL Checking and Savings Accounts                               | \$ -   |       |
| 5-2                               | Certificates of deposit   | \$ -   |       |
| <b>Total Cash Deposits</b>        |   |        | \$ -  |
|                                   | Investments (if investment is a mutual fund, please list underlying investments): |        |       |
|                                   |   | \$ -   |       |
|                                   |   | \$ -   |       |
| 5-3                               |   | \$ -   |       |
|                                   |   | \$ -   |       |
| <b>Total Investments</b>          |   |        | \$ -  |
| <b>Total Cash and Investments</b> |   |        | \$ -  |

Please answer the following questions by marking in the appropriate boxes

|     |   | Yes                      | No                       | N/A                                 |
|-----|---|--------------------------|--------------------------|-------------------------------------|
| 5-4 | Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?  | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5-5 | Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If no, **MUST** use this space to provide any explanations:

The District has no checking or savings account

## PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS

Please answer the following questions by marking in the appropriate boxes.

Yes  No

- 6-1 Does the entity have capital assets?  Yes  No
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.,? If no, **MUST** explain:  Yes  No

N/A

| Complete the following capital & right-to-use assets table:                            | Balance - beginning of the year* | Additions (Must be included in Part 3) | Deletions   | Year-End Balance |
|--|----------------------------------|--|-------------|------------------|
| Land   | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Buildings  | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Machinery and equipment  | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Furniture and fixtures   | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Infrastructure   | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Construction In Progress (CIP)   | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Leased & SBITA Right-to-Use Assets   | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Other (explain):   | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| Accumulated Depreciation/Amortization<br>(Please enter a negative, or credit, balance) | \$ -                             | \$ -                                   | \$ -        | \$ -             |
| <b>TOTAL</b>   | <b>\$ -</b>                      | <b>\$ -</b>                            | <b>\$ -</b> | <b>\$ -</b>      |

\*must tie to prior year ending balance

**Part 6 - Please use this space to provide any explanations/comments or attach documentation, if needed:**

## PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes  No

- 7-1 Does the entity have an "old hire" firefighters' pension plan?  Yes  No
- 7-2 Does the entity have a volunteer firefighters' pension plan?  Yes  No
- If yes: Who administers the plan?

Indicate the contributions from:

|   |             |
|---|-------------|
| Tax (property, SO, sales, etc.):  | \$ -        |
| State contribution amount:  | \$ -        |
| Other (gifts, donations, etc.):   | \$ -        |
| <b>TOTAL</b>  | <b>\$ -</b> |
| What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? | \$ -        |

**Part 7 - Please use this space to provide any explanations or comments:**

## PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.

Yes  No  N/A

- 8-1 Did the entity file a budget with the Department of Local Affairs for the current year in accordance with Section 29-1-113 C.R.S.? If no, **MUST** explain:  Yes  No  N/A
- 
- 8-2 Did the entity pass an appropriations resolution, in accordance with Section 29-1-108 C.R.S.? If no, **MUST** explain:  Yes  No  N/A
- 

If yes: Please indicate the amount budgeted for each fund for the year reported:

| Governmental/Proprietary Fund Name | Total Appropriations By Fund |
|------------------------------------|------------------------------|
| General Fund                       | \$ 619                       |
|                                    | \$ -                         |
|                                    | \$ -                         |
|                                    |                              |

## PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box

- |            |  |  |                                |
|------------|--|--|--------------------------------|
| <b>9-1</b> | Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? | Yes<br><input checked="" type="checkbox"/> | No<br><input type="checkbox"/> |
|------------|--|--|--------------------------------|
- Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

**If no, MUST explain:**

## PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.

- |             |   |                                 |   |
|-------------|---|---------------------------------|---|
| <b>10-1</b> | Is this application for a newly formed governmental entity? | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
|-------------|---|---------------------------------|---|
- If yes: **Date of formation:**
- |             |  |                                 |   |
|-------------|--|---------------------------------|---|
| <b>10-2</b> | Has the entity changed its name in the past or current year? | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
|-------------|--|---------------------------------|---|

If yes: **Please list the NEW name & PRIOR name:**

- |             |  |  |                                |
|-------------|--|--|--------------------------------|
| <b>10-3</b> | Is the entity a metropolitan district?<br>Please indicate what services the entity provides: | Yes<br><input checked="" type="checkbox"/> | No<br><input type="checkbox"/> |
|-------------|--|--|--------------------------------|

**See notes section**

- |             |  |  |                                |
|-------------|--|--|--------------------------------|
| <b>10-4</b> | Does the entity have an agreement with another government to provide services? | Yes<br><input checked="" type="checkbox"/> | No<br><input type="checkbox"/> |
|-------------|--|--|--------------------------------|

If yes: **List the name of the other governmental entity and the services provided:**

**See notes section**

- |             |   |                                 |   |
|-------------|---|---------------------------------|---|
| <b>10-5</b> | Has the district filed a <i>Title 32, Article 1 Special District Notice of Inactive Status</i> during | Yes<br><input type="checkbox"/> | No<br><input checked="" type="checkbox"/> |
|-------------|---|---------------------------------|---|

If yes: **Date Filed:**

- |             |   |  |                                |
|-------------|---|--|--------------------------------|
| <b>10-6</b> | Does the entity have a certified Mill Levy? | Yes<br><input checked="" type="checkbox"/> | No<br><input type="checkbox"/> |
|-------------|---|--|--------------------------------|

If yes: **Please provide the following mills levied for the year reported (do not report \$ amounts):**

|                       |              |
|-----------------------|--------------|
| Bond Redemption mills | -            |
| General/Other mills   | 8.750        |
| <b>Total mills</b>    | <b>8.750</b> |

- |             |   |  |                                |                                 |
|-------------|---|--|--------------------------------|---------------------------------|
| <b>10-7</b> | <b>NEW 2023!</b> If the entity is a Title 32 Special District formed on or after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain. | Yes<br><input checked="" type="checkbox"/> | No<br><input type="checkbox"/> | N/A<br><input type="checkbox"/> |
|-------------|---|--|--------------------------------|---------------------------------|

**Please use this space to provide any additional explanations or comments not previously included:**

10-3: The District was established to provide financing for the design, acquisition, installation, construction, and completion of public improvements and services, including streets, transportation, drainage improvements, traffic and safety control, park and recreation facilities, water, sewer, television relay and translator and mosquito and pest control services.

10-4: Pursuant to the Master IGA, Lorson Ranch Metropolitan District No. 1 is the Operating District and Lorson Ranch Metropolitan Districts No.s 2-7 are the Financing Districts.

## PART 11 - GOVERNING BODY APPROVAL

| Please answer the following question by marking in the appropriate box |  | YES                                 | NO                       |
|--|--|-------------------------------------|--------------------------|
| 12-1   | If you plan to submit this form electronically, have you read the new Electronic Signature Policy? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

### Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

#### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

**The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:**

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
  - a. Include a copy of an adopted resolution that documents formal approval by the Board, **or**
  - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

**Print the names of ALL members of current governing body below.**

**A MAJORITY of the members of the governing body must sign below.**

|                           |  |   |
|---------------------------|--|---|
| <p>Board Member<br/>1</p> | <p>Print Board Member's Name<br/><b>Jeffrey Mark</b></p>     | <p>I Jeff Mark , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: <u>3/28/2024</u><br/>My term Expires: May 2025</p> <p><small>DocuSigned by:</small><br/><i>Jeffrey Mark</i><br/><small>3540BA70A6904DF...</small></p>          |
| <p>Board Member<br/>2</p> | <p>Print Board Member's Name<br/><b>Alan Vancil</b></p>      | <p>I Alan Vancil , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: <u>3/28/2024</u><br/>My term Expires: May 2027</p> <p><small>DocuSigned by:</small><br/><i>ALAN VANCIL</i><br/><small>595FDDADA170417...</small></p>         |
| <p>Board Member<br/>3</p> | <p>Print Board Member's Name<br/><b>LeRoy Landhuis</b></p>   | <p>I Dave Cocolin , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: <u>3/29/2024</u><br/>My term Expires: May 2027</p> <p><small>DocuSigned by:</small><br/><i>LeRoy Landhuis</i><br/><small>65054375D1294FF...</small></p>     |
| <p>Board Member<br/>4</p> | <p>Print Board Member's Name<br/><b>Chasity McMorrow</b></p> | <p>I Chasity McMorrow , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: <u>3/28/2024</u><br/>My term Expires: May 2027</p> <p><small>DocuSigned by:</small><br/><i>Chasity McMorrow</i><br/><small>33AB7C9B774C4...</small></p> |
| <p>Board Member<br/>5</p> | <p>Print Board Member's Name</p>                             | <p>I _____ , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: _____<br/>My term Expires: _____</p>   |
| <p>Board Member<br/>6</p> | <p>Print Board Member's Name</p>                             | <p>I _____ , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: _____<br/>My term Expires: _____</p>   |
| <p>Board Member<br/>7</p> | <p>Print Board Member's Name</p>                             | <p>I _____ , attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.<br/>Signed _____<br/>Date: _____<br/>My term Expires: _____</p>   |



**CliftonLarsonAllen LLP**  
8390 East Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
**phone** 303-779-5710 **fax** 303-779-0348  
**claconnect.com**

## Accountant's Compilation Report

Board of Directors  
Lorson Ranch Metropolitan District No. 5  
El Paso County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Lorson Ranch Metropolitan District No. 5 as of and for the year ended December 31, 2023, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Lorson Ranch Metropolitan District No. 5

*CliftonLarsonAllen LLP*

Colorado Springs, Colorado  
March 25, 2024

**Certificate Of Completion**

|  |                              |
|--|------------------------------|
| Envelope Id: EA2E8C9E02E74510882CDB2583BFF94D          | Status: Completed            |
| Subject: Complete with DocuSign: Lorson Ranch MD No. 5 |                              |
| Client Name: Lorson Ranch Metro District No. 5         |                              |
| Client Number: A510421                                 |                              |
| Source Envelope:                                       |                              |
| Document Pages: 8                                      | Signatures: 4                |
| Certificate Pages: 5                                   | Initials: 0                  |
| AutoNav: Enabled                                       | Envelope Originator:         |
| Enveloped Stamping: Enabled                            | Cole Stadeker                |
| Time Zone: (UTC-06:00) Central Time (US & Canada)      | 220 S 6th St Ste 300         |
|  | Minneapolis, MN 55402-1418   |
|  | Cole.Stadeker@claconnect.com |
|  | IP Address: 24.8.89.52       |


**Record Tracking**

|                      |                              |                    |
|----------------------|------------------------------|--------------------|
| Status: Original     | Holder: Cole Stadeker        | Location: DocuSign |
| 3/27/2024 9:59:40 PM | Cole.Stadeker@claconnect.com |                    |

**Signer Events**

ALAN VANCIL  
 AlanVancil@landhuisco.com  
 Director  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 595FDDADA170417...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 73.78.79.221

**Timestamp**

Sent: 3/27/2024 10:05:13 PM  
 Viewed: 3/28/2024 8:34:24 AM  
 Signed: 3/28/2024 8:34:33 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/28/2024 8:34:24 AM  
 ID: 14143d9e-aae1-48f9-97cd-676581c9d00f


Chasity McMorrow  
 l2eagle@aol.com  
 Manager  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 33ABF7C98E774C4...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 66.91.167.117  
 Signed using mobile

Sent: 3/27/2024 10:05:14 PM  
 Resent: 3/28/2024 3:56:28 PM  
 Resent: 3/28/2024 6:12:46 PM  
 Viewed: 3/28/2024 9:28:42 PM  
 Signed: 3/28/2024 9:28:58 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/28/2024 9:28:42 PM  
 ID: 7d9b8cc1-eedd-497b-b61d-0f8bf6ad1a22

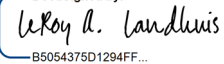
Jeffery Mark  
 jmark@landhuisco.com  
 President  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 3540BA70A6904DF...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 67.172.142.149  
 Signed using mobile

Sent: 3/27/2024 10:05:13 PM  
 Viewed: 3/28/2024 7:34:13 AM  
 Signed: 3/28/2024 7:34:21 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/28/2024 7:34:13 AM  
 ID: 10d701ad-012a-4d18-a9fb-28e05d7dbd5f

LeRoy A. Landhuis  
 cmcmorrow@landhuisco.com  
 Portfolio Manager  
 ChasityMcMorrow  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 B5054375D1294FF...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 96.75.104.161

Sent: 3/27/2024 10:05:14 PM  
 Resent: 3/28/2024 3:56:28 PM  
 Resent: 3/28/2024 6:12:47 PM  
 Viewed: 3/29/2024 9:17:02 AM  
 Signed: 3/29/2024 9:17:11 AM

**Electronic Record and Signature Disclosure:**

| <b>Signer Events</b> | <b>Signature</b> | <b>Timestamp</b> |
|----------------------|------------------|------------------|
|----------------------|------------------|------------------|

Accepted: 3/26/2019 9:00:03 AM  
ID: 120905aa-aec7-4e47-a9ac-742000a45f4c

| <b>In Person Signer Events</b> | <b>Signature</b> | <b>Timestamp</b> |
|--------------------------------|------------------|------------------|
|--------------------------------|------------------|------------------|

| <b>Editor Delivery Events</b> | <b>Status</b> | <b>Timestamp</b> |
|-------------------------------|---------------|------------------|
|-------------------------------|---------------|------------------|

| <b>Agent Delivery Events</b> | <b>Status</b> | <b>Timestamp</b> |
|------------------------------|---------------|------------------|
|------------------------------|---------------|------------------|

| <b>Intermediary Delivery Events</b> | <b>Status</b> | <b>Timestamp</b> |
|-------------------------------------|---------------|------------------|
|-------------------------------------|---------------|------------------|

| <b>Certified Delivery Events</b> | <b>Status</b> | <b>Timestamp</b> |
|----------------------------------|---------------|------------------|
|----------------------------------|---------------|------------------|

| <b>Carbon Copy Events</b> | <b>Status</b> | <b>Timestamp</b> |
|---------------------------|---------------|------------------|
|---------------------------|---------------|------------------|

| <b>Witness Events</b> | <b>Signature</b> | <b>Timestamp</b> |
|-----------------------|------------------|------------------|
|-----------------------|------------------|------------------|

| <b>Notary Events</b> | <b>Signature</b> | <b>Timestamp</b> |
|----------------------|------------------|------------------|
|----------------------|------------------|------------------|

| <b>Envelope Summary Events</b> | <b>Status</b> | <b>Timestamps</b> |
|--------------------------------|---------------|-------------------|
|--------------------------------|---------------|-------------------|

|                     |                  |                       |
|---------------------|------------------|-----------------------|
| Envelope Sent       | Hashed/Encrypted | 3/27/2024 10:05:14 PM |
| Certified Delivered | Security Checked | 3/29/2024 9:17:02 AM  |
| Signing Complete    | Security Checked | 3/29/2024 9:17:11 AM  |
| Completed           | Security Checked | 3/29/2024 9:17:11 AM  |

| <b>Payment Events</b> | <b>Status</b> | <b>Timestamps</b> |
|-----------------------|---------------|-------------------|
|-----------------------|---------------|-------------------|

| <b>Electronic Record and Signature Disclosure</b> |
|---|
|---|

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